# AUTOMOBILE INSPECTION CHECKLIST

GENERAL PURPOSE

## 01 VEHICLE INFORMATION

Inspection date: _____ Model year: _____ VIN: _____

Manufacturer: _____ Odometer reading: _____

Model / type: _____ Trim level (GT, XLE, LT, etc.): _____

**BODY STYLE:** Coupe ☐ Sedan ☐ Wagon ☐ SUV ☐ Third row seating? ☐

Color: _____ Paint code: _____

Interior color(s): _____

Interior material(s): _____

Number of doors: _____ Hatch or lift-back? ☐ Convertible? ☐

**ENGINE TYPE:** 4 cyl ☐ 6 cyl ☐ 8 cyl ☐ V10 ☐ V12 ☐ Other: _____

Is the engine turbocharged? ☐ Or supercharged? ☐ Engine #: _____

Automatic transmission? ☐ Manual shift? ☐ # Forward gears: _____ CVT? ☐

**DRIVE:** FWD ☐ RWD ☐ AWD ☐ 4X4 ☐ Overdrive? ☐

Is this a "numbers matching" sale? ☐ A "restoration"? ☐ A "resto-mod"? ☐

## NOTES

## 02 EXTERIOR CONDITION

**OVERALL PAINT CONDITION:** Excellent ☐ Good ☐ Fair ☐ Poor ☐

Is the paint original? ☐ Respraying evident? ☐ Is the paint clear-coated? ☐

Any primer areas? ☐ If any factory graphics / decals, are they intact? ☐

Any evidence of poor paint preparation, such as uneven application or orange peel? ☐

Is there any visible rust? ☐ Where? _____

Do you see any dents? ☐ Scratches? ☐ Swirled paint? ☐ Faded? ☐ Chipped? ☐

**WHERE?**

LH fender _____ DS door(s) _____ LR quarter _____ Top _____

RH fender _____ PS door(s) _____ RR quarter _____ Trunk _____

Hood _____ LH rocker _____ RH rocker _____ Rear valence _____

Front valence _____ Lip / splitter / spoiler _____

**ARE SIDE VIEW MIRRORS INSTALLED?** DS ☐ PS ☐ Are they original? ☐

Body panel fit: aligned and consistent? ☐ If not, where? _____

Describe gaps or fit problems: _____

## 03 INTERIOR CONDITION

**DRIVER'S SEAT:** Excellent ☐ Good ☐ Fair ☐ Poor ☐ Rips or tears? _____

**PASSENGER SEAT:** Excellent ☐ Good ☐ Fair ☐ Poor ☐ Rips or tears? _____

**REAR SEATS:** Excellent ☐ Good ☐ Fair ☐ Poor ☐ Rips or tears? _____

Headrest(s), if any, condition: _____

**HEADLINER:** Excellent ☐ Fair ☐ Ripped or torn ☐ Sagging ☐ Missing ☐

Is there a sunroof? ☐ Does it operate normally? ☐ Any evidence of leaks? ☐

**DASH:** Original ☐ Replaced ☐ Cracked ☐ Distorted ☐ Missing pieces ☐

**REAR VIEW MIRROR:** Original? ☐ Auto-dimming? ☐ Chipped or faded? _____

**CONSOLE:** Original? ☐ Replaced? ☐ Missing pieces? ☐ Other: _____

**IF FLOOR / CONSOLE SHIFTER:** Original ☐ Missing anything? _____

**FRONT CARPET:** Clean ☐ Worn ☐ Needs replaced? _____

**REAR CARPET:** Clean ☐ Worn ☐ Needs replaced? _____

**DOOR PANELS, FRONT:** Anything missing? ☐ Damaged or loose? _____

**DOOR PANELS, REAR:** Anything missing? ☐ Damaged or loose? _____

**HATCH AREA (IF ANY):** Like new ☐ Good ☐ Worn ☐ Missing items? ☐

Any floor mats? ☐ **CONDITION:** Excellent / new ☐ Fair ☐ Poor ☐

Electric windows? ☐ If so, do they operate correctly? ☐

**REMARKS**

## 04 EXTERIOR LIGHTS

Do the headlights work? ☐ Hi-beams checked? ☐ Brake lights? ☐ Reverse lights? ☐

Turn signals? ☐ Side markers, if any? ☐ Emergency flashers? ☐ Fog lights, if any? ☐

License plate light? ☐ Any added lights, such as rally lights or LED bars? ☐

**REMARKS**

## 05 INSTRUMENTS & ACCESSORIES

Are all gauges installed? ☐ Do the gauges appear to be factory original? ☐

Is there an oil pressure gauge? ☐ Temperature gauge? ☐ AC / battery gauge? ☐

A tachometer? ☐ Tach top range (red line): _____ Gas gauge? ☐

Are there any added gauges? ☐ Which ones? _____

Do the dash lights work? ☐ Interior lighting? ☐ Any foot well lighting? ☐

Does the horn work? ☐ Windshield wipers? ☐ Windshield washers? ☐

Is there a sound system? ☐ Any problems? _____

Is the sound system original? ☐ Do the speakers work? ☐

CD player? ☐ Disc changer? ☐ Cassette player? ☐

Is there a NAV system? ☐ Does it work? ☐ CarPlay or other aftermarket? ☐

Checked all fuses and photographed the fuse box? ☐

**REMARKS**

## 06 TRUNK, FRUNK, OR BOOT

**CARPET OR LINERS:** Clean? ☐ Missing? ☐ Dirty? ☐ Torn? ☐ Original? ☐

Is a spare tire included? ☐ Space-saver? ☐ Full size? ☐ Date code: _____

**TOOLS:** Factory tool kit or roll included? ☐ Missing tools? ☐ Inflation kit? ☐

Is there a jack kit? ☐ Is it original, and what type is it? _____

Any safety equipment items? ☐ *(triangles, flares, etc.)* _____

Are there any documents present? ☐ Describe them: _____

Do you see any rust? ☐ Evidence of repairs or welding? ☐

If so, where and what type of repairs? _____

**PHOTOGRAPH ANY FACTORY DATA PLATES OR STICKERS.**

**REMARKS**

## 07 CONVERTIBLE TOP

Is this a convertible? ☐ **IF NO, SKIP THIS SECTION. IF YES, INSPECT AS FOLLOWS:**

Manual top? ☐ Electric? ☐ Hydraulic? ☐ Does it work? ☐

Is it canvas? ☐ Or synthetic? ☐ Or folding rigid top? ☐ Is there a roll bar? ☐

What color is the top? _____ Is it original? ☐ Don't know ☐

**TOP FRAME:** Is the frame rusty? ☐ Missing paint? ☐ Bent? ☐

Is the front bow welt seam intact? ☐ Is it loose? ☐ Any excess wear? ☐

Raise the top: can you secure it as designed from inside the vehicle? ☐

Does the frame seal evenly on the side window tops? ☐ Is the headliner there? ☐

**A-PILLAR SEALS:** Excellent ☐ Good ☐ Aged ☐ Torn or missing ☐

**REAR WINDOW:** Clear ☐ Cloudy ☐ Is it securely / properly mounted? ☐

**OVERALL TOP CONDITION:** Like new ☐ Very good ☐ Aged but intact ☐

Are the anti-ballooning strips / fittings intact? ☐ Torn, missing, or loose? ☐

Does the top need replaced? ☐ Any holes, tears, or obvious pinches? ☐

**REMARKS**

## 08 TIRES & WHEELS

Brand of tires installed: _____

Are the tires a matched set? ☐ *(If mismatched sizes, comment in the remarks section)*

Front tire sizes: _____ Rear tire sizes: _____

Are the tire sizes correct per manufacturer? ☐ *(Photograph the factory door sticker)*

Are they new or partially worn? _____

If tires are directional (rotation arrows), are they correctly mounted? ☐

Are the tire sidewalls cut or "chipped"? ☐ Which tire? _____

**TIRE DATE CODES:** LF _____ RF _____ RR _____ LR _____

**WHEELS:** Alloy ☐ Steel ☐ Painted ☐ Chrome ☐ Are they original? ☐

Any curb rash? ☐ Center caps present? ☐ Any bent or damaged portions? ☐

If aftermarket wheels, which brand? _____

**REMARKS**

## NOTES

## 09 ENGINE

Is the engine bay clean? ☐ Any loose or frayed wiring? ☐ Bare wires? ☐

Is there an oil dipstick? ☐ Is the oil level correct? ☐ Is the oil black? ☐ New? ☐

If automatic, can you check the fluid level? ☐ If checked, red or black? _____

Do all vacuum lines and air ducting appear correct? ☐ Anything missing? ☐

Is the coolant recovery tank visible? ☐ What color is the coolant? _____

Is the brake fluid level correct? ☐ If air conditioned, is the belt installed? ☐

Is the underside of the hood insulated? ☐ Is the insulation intact? ☐ Or missing? ☐

Are any coolant hoses bulging or cracked? ☐ Is the radiator shroud installed? ☐

Is the battery dated? ☐ Date: _____ Brand: _____

## 10 TEST DRIVE

Does the engine start easily? ☐ Does it idle steady? ☐ Any odd noises? ☐

Any abnormal amount of smoke from the exhaust? ☐ What color? _____

Does the transmission shift normally? ☐ Manual shift: any clutch slip or chatter? ☐

Any noise from the suspension? ☐ Any unusual odors while driving? ☐

Does the car stop evenly? ☐ If ABS-equipped, does the ABS light flash or stay on? ☐

Any noise from the brakes? ☐ Do the brakes "pulse" under pressure? ☐

Does the car ride evenly? ☐ Any excess "bounce" or vibrations? ☐

Do you hear any exhaust leaks? ☐ Is the exhaust aftermarket? ☐ Is it loud? ☐

Do the windshield wipers work? ☐ If installed, do the washers work? ☐

Does the A/C work (if equipped)? ☐ Does the heater work? ☐ Defroster? ☐

### OPERATION AND GAUGES

Is the oil pressure indicating normal? ☐ Reading (PSI, or L / N / H): _____

Is the fuel gauge working? ☐ Is the temperature gauge working? ☐ Reading: _____

Any caution lights or check engine light(s) on? ☐ Is it OBD II equipped? ☐

Were you tasked with reading the OBD II codes? ☐ Were you able to get codes? ☐

OBD II codes: _____

### REMARKS

_____

_____

_____

## 11 GLASS

Is the windscreen original? ☐ Cracked ☐ Delaminating ☐ Chipped ☐ Tinted? ☐

Is the rear glass original? ☐ Cracked ☐ Delaminating ☐ Chipped ☐ Tinted? ☐

**SIDE WINDOWS:** Cracked ☐ Delaminating ☐ Chipped ☐ Tinted? ☐

Any evidence of any glass replaced? ☐

### REMARKS

_____

_____

## 12 TITLE & REGISTRATION

Is there a title to see? ☐ Regular title? ☐ Rebuilt? ☐ Salvage? ☐ No title? ☐

Is the registration current? ☐ Are there any emissions documents available? ☐

If so, which state performed the last emissions check? _____

**REMARKS**

_____

_____

## 13 INSPECTION VERIFICATION

Seller's signature: _____ Date: _____

Inspector's signature: _____ Date: _____

Inspector (print name): _____ Phone: _____

Inspection location: _____

Did you photograph the VIN plates, any body tags, and a title? ☐

Were you able to use a lift or jacks? ☐

Did you see any evidence of damage or misuse on the underside? ☐

If YES, briefly describe: _____

_____

**WHO DROVE DURING THE TEST DRIVE?** Seller drove ☐ I drove ☐ Approximate miles: _____

**REMARKS**

_____

_____

## NOTES